PRESCHOOL ROOM PARENT DUTIES

Each class will have two room parents for the school year. Serving as a room parent fulfills the family work assignment required for each family (not the parent co-op requirement). Listed below are some of the ways in which room parents can help during this year. Any questions about serving as a room parent may be directed to the Director, Administrator, or your child's Teacher.

1) **Remind parents** about all-school events and encourage their attendance. Teachers may ask that you solicit parents to send in food items for class parties. Food items may be storebought or homemade. Festive paper supplies will be provided by the school for Halloween, Christmas, and End of Year parties.

2) **Coordinate a class auction basket** under the direction of the Auction Committee. The room parent may be asked to solicit donations of items from the parents in the class.

3) **Encourage community building** by planning at least two social events for the families in your class. We ask that one of those be within the first month of school. Some examples might be an outdoor family picnic or playdate at a park, cocktail hour for parents, a mom's or dad's gathering, game night. Be as creative as you wish.

In addition to these functions, some room parents collect funds from the class to organize gift giving for the classroom. This is not necessary but is certainly permissible. If you choose to do so, please: 1) make contributing voluntary and 2) provide the parents with an accounting of money raised and how it is distributed.

Updated 2026